

CHC's COVID Safe Plan



Phase One- Alert, Preventing & Preparing (no or minimal Covid impact in our communities)

Phase Two- Monitoring & Responding (some local Covid spread, CHC services not directly impacted)

Phase Three- Outbreak Management (Covid has affected CHC services, inclusive of staff and client)

Phase Four- Outbreak Debrief (following an outbreak; debrief, return to business as usual and resume phase one)



| | PHASE ONE | PHASE TWO | PHASE THREE | PHASE FOUR |
|---------------------------|---|---|---|---|
| Clients & Representatives | Collecting information from clients (as they choose to share) regarding needs, preferences and individual circumstances to incorporate into our planning. | Monitoring clients regularly, identifying and ensuring appropriate planning for clients identified to be high risk/ particularly vulnerable to Covid. | Clients diagnosed Covid positive will be cared for by CHC's trained Covid Specific Workforce . Client preferences and choices will be captured & respected. | Resume services with usual/ preferred workers/ timing following anticipated interruption to consistent services during the outbreak in Phase 3. |
| Staff & Volunteers | Training and preparing our workforce for an outbreak. Identifying high risk workers plus those willing to work as part of a Covid Specific Workforce . | Training, communicating with & updating workers regularly. Ensuring workers comply with increased/ additional Govt. requirements/ controls. | High risk workers will be supported through scheduling. Primary offices will remain attended, clients should not visit. Office workers may WFH if appropriate. | Resume normal workplans. Provision of post-incident counselling/ support as required. Approval of unplanned leave to support team members as indicated. |
| Services | Nil changes to services, although as standard unwell clients will not attend group activities. Services will not be cancelled by CHC. | Per phase one plus introduction of social distancing and any other controls as required by Government agencies. | Modified services implemented to protect clients. Non-essential services may be suspended if directed by Govt or risk is deemed too high. | Resume services in a return to Business as Usual once clearance is received from the Govt. |
| Screening & Precautions | All staff & volunteers are vaccinated against Covid. Standard precautions in use. Client Covid vaccination status captured to identify vulnerable clients for planning. | Provision of PPE & screening tools (thermometers, Rapid Antigen Tests). Respond to individual situations involving workers and clients. Additional precautions as directed/ requested by clients. | Masks will be worn by workers, daily screening of all workers using RATs, temperatures and screening questions. Daily temperature and screening questions of clients. | Review of stock, refresh of stockpile. Continued precautions to manage risk. |